

Role Profile

Job Title:	Lead Rigger, NMRN
Department:	Heritage and Strategic Programmes
Reporting :	Master Rigger
Location:	NMRN (HQ)
Date:	September 2024

NMRN Vision and Mission

Vision: To be the world's most inspiring Naval Museum, Linking Navy to Nation

Mission: Inspiring enjoyment and engagement with the continuing history and modern role of the Royal Navy and the Royal Navy's impact on shaping both our nation and the modern world

Primary Job Purpose

Maintain the masts, yards and rigging of NMRN vessels, across all sites, so they are safe, accurate and preserved for future generations. This includes HMS Caroline (Belfast) and HMS Trincomalee (Hartlepool). Working as part of the Conservation team to ensure that the NMRN's historic vessels are maintained and operated to a high and safe standard.

With the Master Rigger develop detailed work programmes and associated paperwork to maintain the rigging of the NMRN vessels. Lead day to day work including restoration projects. Ensure work is coordinated between other Conservation teams, NMRN operations and external contractors.

Ensure work is undertaken in accordance with legislation, health and safety guidelines and best practice.

Positively engage with visitors about the conservation work being undertaken to the ships and the importance of this, speaking with accuracy and credibility.

Decision making authority and freedom to act

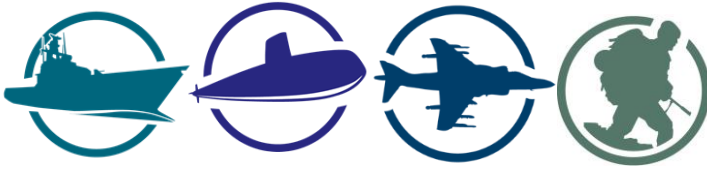
Develops with the Master rigger the detailed work programmes to maintain the rigging of the NMRN vessels.

Implement the work programmes with the NMRN rigging team, other Conservation team members, fixed term riggers and contractors. Coordinate supply of materials and equipment to facilitate the work. Ensure the safety and accuracy of the rigging. Maintain records of work completed, surveys, planning and SHE documentation. Alert the Master Rigger to issues identified.

Deputise for the Master Rigger as required.

Responsibility for ensuring the safety of riggers, other staff and Public, and resolving safety matters as they arise.

Contributes to the delivery of the Corporate Plan.



Financial responsibility

Purchasing of equipment and materials within budgets agreed by the Master Rigger.

Engaging services of fixed term riggers and contractors within budgets agreed by the Master Rigger

To operate within agreed budgets and NMRN financial and procurement policies.

Information systems

Communicates effectively with other team members and sub-contractors.

Identifies and manages risks, including preparing and following Risk Assessments and Method Statement (RAMS), Permit to work and other Safety, Health and Environment (SHE) documentation.

Updates maintenance and other records. Generate reports that inform future work

Shares and positively contributes knowledge at team meetings as required.

To ensure all information systems are operated in accordance with NMRN policy and procedures and comply with the General Data Protection regulations (GDPR).

Health and Safety

Undertake Health and Safety responsibilities for line managers detailed within the NMRN Health and Safety Policy, ensuring direct reports/teamwork in a safe manner and adhere to relevant safe working practices and procedures.

People management

Is a role model of NMRN values and behaviours whilst at all times acting to enhance the National Museum's reputation and ensuring its collections are protected for future generations.

Ability to work within and effectively contribute to a variety of teams.

Developing knowledge of own work area to positively share with colleagues.

Motivates, inspires and influences others, providing effective leadership to support individuals and the team to develop and reach their full potential.

Effectively delegates to achieve team and strategic objectives and support individual and team development.

Ability to adapt management style, when required. Ensure appropriate oversight of the work of contractors.

Works with operations staff to ensure conservation and maintenance work is completed with minimum disruption to visitors, while ensuring safety at all times.



Equity, Diversity and Inclusion

Demonstrates inclusive leadership, embracing diversity and promoting equity. Creating an inclusive workplace where everyone can feel safe and comfortable to bring their whole self to work.

Promoting a working environment where everyone can feel safe to contribute their ideas and viewpoints and to achieve their full potential.

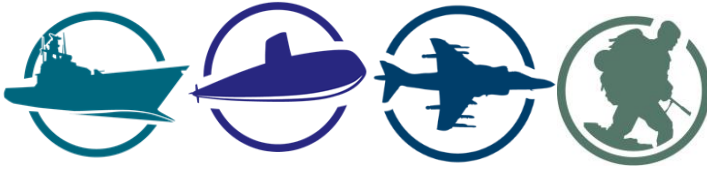
Communication and relationships

Works closely with the Master Rigger to ensure all work is completed and recorded to the highest professional standards.

Works with Visitor Experience staff to ensure conservation and maintenance work is completed with minimum disruption to visitors, while ensuring safety at all times.

Positively represents the Museum to visitors and external organisations.

Positively represents the NMRN and conservation work to different audiences e.g. through social media, publication and broadcast work.



Knowledge, Skills and Experience	
Subject	Mandatory
Knowledge and Skills	<p>Knowledge of square rig standing and running rigging.</p> <p>Knowledge of traditional rigging techniques and ability to complete. This includes splicing, seizing, serving, whipping and tying knots.</p> <p>Knowledge in rigging maintenance required for traditional vessels.</p> <p>Knowledge of Health and Safety associated with working aloft, lifting and workshop operations.</p> <p>IT and communication skills.</p> <p>Attention to detail, and interest in ensuring historical accuracy.</p> <p>Able to obtain and keep an IRATA qualification.</p>
Experience	<p>Experience in completing rigging maintenance on traditional vessels.</p> <p>Experience planning and running rigging maintenance with teams of staff.</p> <p>Experience in leading the completion of technical rigging work aloft.</p> <p>Experience maintaining records and ordering materials and equipment.</p> <p>Experience working with subcontractors.</p> <p>Experience engaging with the public.</p>

These are a guide to the contents of the main job and the skills and experience required. (This is not intended to be a task list). It is inevitable that the job content may change over time, and post holders are normally consulted about any significant changes. This information may be periodically reviewed, revised and updated to reflect appropriate changes.

I have read and fully understand the above Role Profile

Agreed by Date:..... (Employee)

Approved by:..... Date:..... (Line Manager)